

Gosforth Parish Council

Minutes of the Annual General Meeting of Gosforth Parish Council held on Wednesday 23rd May 2019 at 7p.m. in Gosforth Primary School

PRESENT: Tyson Norman, Chris Walton, Paul Turner, Mark Fussell, David Ancell, Mike McKinley, Graham Hutson, David Gray, Mark Burrows, Rachel Rowe, Barbara Davies

Also present: Jacqueline Williams – Clerk and one resident from New Mill

077/19	Apologies for Absence - None	ACTION
078/19	<p>Confirmation of Members and Co-options It was confirmed that Cllrs. Gray, McKinley, Turner and Hutson had been duly elected and Cllrs. Norman, Walton, Ancell and Fussell had been co-opted on 10th April 2019. Three members of the Parish made applications to the Parish Council. RESOLVED that Mark Burrows, Rachel Rowe and Barbara Davies be co-opted to serve on the Parish Council – Proposed: Paul Turner - Seconded: David Gray and agreed by all.</p>	
079/19	<p>Declarations of Interest The Clerk reminded Councillors that Declarations of Interest forms have to be completed and submitted to CALC within 28 days of the meeting. RESOLVED that the Clerk circulate forms to the three new Councillors. RESOLVED to note Cllr. Walton’s declaration of interest in some of the Sellafeld planning applications on which he is working.</p>	Clerk
080/19	<p>Election of Chairman Appreciation was expressed by all for the hard work of Cllr. Norman who is stepping down as Chairman. RESOLVED that Cllr. Paul Turner be elected Chairman – Proposed: David Ancell – Seconded: Graham Hutson and agreed by all.</p>	
081/19	<p>Election of Vice Chair Appreciation was expressed by all for the hard work of Cllr. Walton as Vice Chair. RESOLVED that Cllr. Mark Fussell be elected Vice Chair – Proposed: Cllr. Chris Walton – Seconded: Cllr. David Ancell and agreed by all.</p>	
082/19	<p>Other Appointments RESOLVED that Councillors named in the attached list be appointed to the Finance Committee; the Village Care Committee; to external groups; to liaison roles and as appointed representatives and Trustees to the Public Hall and the Playing Field.</p>	

083/19	<p>Minutes of the Parish Council Meeting held on 10th April 2019 RESOLVED that the minutes of the meeting of Gosforth Parish Council held on 10th April 2019 (Pages 32 – 35) be confirmed as a true record and signed by the Chairman.</p>	
084/19	<p>Progress Reports:</p> <ul style="list-style-type: none"> ➤ Playground & Playing Field Cllr. Norman reported no progress had been made on the remedial repairs to the matting and an alternative contractor may be required. RESOLVED to note that Cllr. Fussell completed a playground check in May. RESOLVED that Cllr. Burrows will carry out the next playground check and return the folder to the next meeting. RESOLVED that the Clerk will record any actions required before handing on the folder. ➤ Flagpole Cllr. Gray reported that the Planning application has been submitted and confirmed that Building Control will not be involved. ➤ War Memorial No progress had been observed however, Cllr. Norman is confident the contractor will carry out the works when time allows. ➤ Website The Clerk reported that a basic framework for the website has been supplied which she is now populating. The Clerk hopes to present the draft website for approval at the next meeting. 	<p>TN</p> <p>MB Clerk</p> <p>DG</p> <p>TN</p> <p>Clerk</p>
085/19	<p>Public Participation – no members of the public were present.</p>	
086/19	<p>County Councillor and District Councillors' Reports Cllr. Turner reported that the Speed recorded on Hardingill had been an average of 19mph so no further action will be taken. Cllr. Turner had been to see the resident who had complained to explain the situation. Data collection devices are scheduled for Whitecroft, between Beck Place and Kellbank and Cllr. Turner will email regarding New Mill again. An email regarding progress on Speedwatch had been circulated.</p>	<p>PT</p>
087/19	<p>Planning Applications No planning applications for comment by the Parish Council had been received. However, it was reported that a static caravan has been installed at a residence in Longacre. RESOLVED that Cllr. McKinley request information and clarification on whether a planning application is required.</p> <p>Cllr. Hutson requested progress on a meeting with Dave McGowan. The Clerk reported no progress due to her misunderstanding and Cllr. Fussell reiterated the need for clarification on the process. RESOLVED that the Clerk arrange a meeting at the Library between Dave McGowan and the Parish Council.</p>	<p>MK</p> <p>Clerk</p>

088/19	<p>Financial Reports RESOLVED that the bank reconciliation and bank statements for the year to 30th April 2019 be received and noted. The Clerk reported a late credit note from Instock and an additional payment for approval for the Toilet Cleaning contract. RESOLVED that the payments for approval schedule and the additional payment be approved and the schedule signed by two bank signatories.</p>	
089/19	<p>Annual Governance Statement 2018-19 The Clerk reported that an Internal Audit has been completed. RESOLVED that the Annual Governance Statement 2018-19 be approved and signed by the Chairman and Clerk.</p>	
090/19	<p>Accounting Statements for the year 2018-19 RESOLVED that the Accounting Statements for the year 2018-19 in Section 2 of the Annual Governance and Accountability Return be approved and signed by the Chairman.</p>	
091/19	<p>Schedule of Correspondence, notices and publications <i>(previously circulated)</i> RESOLVED that all items listed on the schedule and the late items be noted and that no action be taken on the letter from Citizens Advice as the County Council provide significant grant aid.</p>	
092/19	<p>Car Parking & Traffic Cllr. Norman reported that the Sewer Pipe blockage has been cleared which seems to be a monthly occurrence. Cllr. Norman said it had been 12 months since the Parish Council discussed replacing the door at the rear of the toilets. The quote had been turned down as it was deemed too expensive. The project had not been placed on Cumbria Exchange and the repair needs to be done. Councillors discussed getting alternative quotes. RESOLVED that Cllrs. Ancell and Davies request quotes from local joiners.</p> <p>Cllr. Hutson reported that cars have been parking on the grass at the entrance to Denton Park when large Church services take place. Two years ago there had been a burst watermain. It was suggested that Cllr. Hutson make people aware through the Parish Magazine. RESOLVED that Cllr. Hutson continue to monitor the situation.</p>	<p>DA/BD</p> <p>GH</p>
093/19	<p>Public Hall The Clerk reported that the new boiler has been installed and the old boiler removed so the invoice for £4,200 can be paid. Councillors noted that the old boiler is still outside the Public Hall entrance. RESOLVED that the Clerk contact the committee for an update and to withhold payment until the boiler has been removed from the site.</p>	<p>Clerk</p>
094/19	<p>Community Land The Clerk had sent the form to Cllr. Norman. RESOLVED that Cllr. Norman and the Clerk complete the form together.</p>	<p>Clerk TN</p>

<p>095/19</p> <p>096/19</p> <p>097/19</p> <p>098/19</p>	<p>RESOLVED to note that a rent book has been purchased and completed for the Gravel Pit.</p> <p>Meetings – none attended</p> <p>Councillor Matters Cllr. Fussell commented that he felt some form of compensation for disruption to the village by Electricity NW should be forthcoming and a letter from the Parish Council should be sent. Councillors agreed and Cllr. Turner offered to draft a letter.</p> <p>Cllr. Davies raised concerns about the state of the village including the weeds which need spraying. Cllr. Turner explained that this was the responsibility of CCC and contracts are being looked at for next year. Cllr. Turner recommended reporting it on the CCC website.</p> <p>Cllr. Ancell reported that he had again observed the Traffic Warden sitting in his car in the Car Park and then driving off.</p> <p>Items in Camera - None</p> <p>Date of the next meeting The date of the next schedule meeting is confirmed as Wednesday 12th June 2019 at 7pm.</p> <p>Meeting closed at 8.55p.m.</p> <p>Chairman.....</p> <p>Date.....</p>	<p>PT</p>
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2019-20 Appointments

Appointments of Committees

Finance Committee – Cllrs. Norman, Burrows, Ancell and Fussell

Village Care, Car Park & Toilets – Cllrs. Gray, Norman, Ancell and Davies

Appointments to External Groups

Mid-Copeland Parish Partnership – Cllr. Davies

Sellafield Sites Liaison Group – Cllrs. Norman and Fussell

Sellafield SSG (WC SSG) – Cllr. Hutson

3-Tier Meetings – Cllrs. Turner and Rowe

CALC meetings (as necessary) – Cllr. Turner

LDNPA – Cllr. Mike McKinley has been nominated

Appointment to Roles

Highways – Cllrs. Turner, Gray, Hutson

Footpaths – Cllr. Rowe

Parish Communications – Cllrs. Gray and Hutson

Appointments to Trustees

Public Hall – Cllr. Turner and Cllr. Fussell as Deputy

Playing Field – Cllrs. Fussell and Norman