GOSFORTH . PARISH . COUNCIL

Minutes of the Annual General Meeting of Gosforth Parish Council held on Wednesday, 9th May 2018 at 8.00pm in the Library of the Public Hall

Present: Cllrs T Norman (Chair);C Walton (Vice Chair); D Gray; G Hutson; M McKinley; M Fussell

Apologies: Cllrs D Ancell; D Hobson; A Jacob; I King

Leave of Absence: Cllr I Rae

Also present: J Murray (Clerk); :Cllr P Turner (Cumbria County Council)

**45/18 Election of Chairman**

 There being no other candidates, it was duly proposed, seconded and **resolved** – that Cllr T Norman be elected Chair.

**46/18 Chairman’s Acceptance of Office**

 The Chairman’s acceptance was received, but noted that this would be likely to be his last year.

**47/18 Election of Vice Chairman**

 There being no other candidates, it was duly proposed, seconded and **resolved –** that Cllr C Walton be elected Vice Chair.

**48/18 Other appointments**

 **Resolved –** that Councillors named in the attached list be appointed to the Finance Committee; the Village Care Committee; to external groups; to liaison roles and as appointed representatives and Trustees to the Public Hall and the Playing Field.

**49/18 Declarations of Interest**

 Cllr Gray in an update of planning at Denton Park and would withdraw from discussions.

**50/18 Minutes**

 **Resolved –** that the minutes of the meeting held on 18th April 2018 be approved and signed as a correct record.

In respect of matters arising, it was noted that the new noticeboard had been installed in the centre of the village, a new bin was in place, however the traditional ‘road’ directional sign was in a queue, as the driver’s insurance did not cover this and neither did the insurance of Cumbria County Council.

 The Wayleave Agreement was now in place with ENWL and it was also noted that Elsa Mason had carried out a legionella risk assessment on the Pavillion at a concessionary rate, for which thanks were recorded.

 Copeland Borough Council had informed the Clerk that there was no possibility of putting a bin on the cycleway, except if the Parish Council were willing to pay for the bin and collection. The costs that could be expected had not yet materialised.

**51/18 Financial Matters**

 The monthly Bank Reconciliation to 30th April 2018 was received and noted and payments for May approved (both initialled and dated by the Chair).

Negotiations with the First Responder Group were taking place in respect of longer-term maintenance of the defibrillator. Until there had been feedback, the Council was reluctant to take any decisions.

**53/18 Yearly Returns and Financial Statements**

 The internal auditor’s report was duly received and noted by the Council. There had been no issues arising.

Consideration was given to the Corporate Governance Statement, as recommended by the Finance Committee, who had met on 24th April 2018 to consider all matters in depth and the Council were content with all statements.

Attention was given to the Financial Statements (also considered by the Finance Committee) and were duly noted. The variation of income from other receipts was explained, there having been a one-off grant of £1,000 from Cumbria County Council in 2016-17 and a slightly larger VAT refund in 2017-18 (form 2016-17 expenditure (from legal fees and repairs incurred in respect of assets)), which accounted for the discrepancy.

**Resolved –**

1. that the Internal Auditor’s Report for 2017-18 be received and noted;
2. that the Annual Governance Statement for 2017-18 be approved;
3. that the Financial Statements for 2017-18 be approved and submitted to the External Auditor.

It was noted that the Notice of Public Rights would commence on 4th June 2018.

**54/18 Meetings**

There had been no meetings held. The (Sellafield) Parish Forum meeting was to be held the following week, however, the timing was such that no-one could attend.

**55/18 Planning Matters**

An application in respect of a small porch to a Park Home on Fell View Park was considered and there were no objections, nor had any neighbouring property voiced any concern to the Council.

The Lake District National Park Authority had advised the Clerk that they had already visited the site (before contact from the Parish Council) where the garden had been extended on Denton Park and that they would be requesting a retrospective planning application.

**56/18 Public Participation**

The County Councillor shared some data in respect of speeding in the area.

**57/18 Correspondence**

Residents of New Mill had been in touch with the Chairman in respect of speeding on the A595, notably at peak times. The Clerk was requested to contact the PCSO and the County Councillor was asked to investigate a ‘speed’ reminder sign.

It was noted that the LDNPA plan was out for consultation and agreed that this would be on the next agenda. Gosforth consultation event was the 28th June at 3.30-7.00 pm in the school.

**58/18 Questions from Councillors**

 None received.

**59/18 In Camera Items**

The interview panel presented their findings and recommended the appointment of Jacqueline (Jackie) Williams.

**Resolved –**

1. that Jacqueline Williams be appointed as Clerk and responsible Financial Officer on SCP24 for 360 hours per year and 31 hours leave (inclusive of Bank and Concessionary holidays).
2. that further terms and conditions, set out in the contract circulated be approved.

**The meeting closed at 9.20 pm.**

**2018-19 Appointments**

**Appointment of Committees**

Finance Committee: Cllrs Jacob; Ancell; Walton; Norman; King; Fussell

Village Care Cllrs Gray; Norman; Ancell; Hobson; Fussell

**Appointment to External Groups**

Mid-Copeland Group Cllr Walton

Nuclear Matters Cllrs Hutson; Walton; Norman

Parish Forum (Sellafield) Cllrs Walton; Norman

Sellafield SSG (Site Stakeholders)Cllr Hutson

Cycleway Group Cllrs Gray; Fussell

3-tier meetings Cllrs Norman; Walton

Calc meetings Cllrs Norman

**Appointment to Roles**

Highways (liaison) Cllrs Gray; Hutson; Jacob; Rae; Norman

Footpaths Cllrs Hobson; Ancell; Walton

Parish Communicaitons Cllrs Gray; Norman; Clerk

**Appointments to Trustees**

Gosforth Public Hall Cllrs Walton; Hutson

Gosforth Playing Field Cllrs Norman; Fussell