

Gosforth Parish Council

Clerk: Jacqueline Williams
2 Wells Cottages, Ravenglass
Tel: 01229 717551

1st May 2024

Dear Councillor

You are summoned to attend the Annual General Meeting of Gosforth Parish Council to be held on Wednesday 8th May 2024 at 7:30pm in Gosforth Library. This meeting follows the Annual Parish Meeting held at 7pm.

Yours sincerely,

Jacqueline Williams

Jacqueline Williams

Clerk to the Council

AGENDA

1. **Apologies for absence**
2. **Election of Chairman**
3. **To receive the Acceptance of Office of the Chairman**
4. **Election of Vice Chair**
5. **Councillor Administration/Co-option**

6. **To appoint the following Parish Council committees**
 - 6.1 Finance Committee
 - 6.2 Village Care, Car Park and Toilets

7. **To appoint to the following external groups:**
 - 7.1 Mid-Copeland Parish Partnership
 - 7.2 Sellafield Sites Liaison Group
 - 7.3 Sellafield SSG (WC SSG)
 - 7.4 3-Tier Meetings
 - 7.5 CALC meetings (as necessary)

8. **To appoint to the following roles:**
 - 8.1 Highways (liaison and transport)
 - 8.2 Footpaths
 - 8.3 Parish Communications (Website, Parish Magazine)

9. **To appoint representatives as Trustees to**
 - 8.1 Public Hall
 - 8.2 Playing Field

10. **To review/adopt Standing Orders and Policies**
 - 10.1 Standing Orders
 - 10.2 Retention of Documents Policy
 - 10.3 Data Protection Policy
 - 10.4 Data Breach Policy
 - 10.5 Press and Media Policy

- 11. Declarations of Interest**
- 12. Minutes of the Parish Council Meeting held on 10th April 2024**

To authorise the Chairman to sign, as a correct record, the minutes of the Meeting held on 10th April 2024 pages 213 - 216.
- 12. Public Participation/Open Session (15 minutes allowed)**

The Chairman will invite residents to make representations on any item on this agenda or to bring matters to the attention of the Council for consideration for inclusion in a future agenda.
- 13. Cumberland Councillors Report**

To receive for information items relevant to the Parish. (Items raised for decision will appear on the agenda for the next meeting.)
- 14. Planning Applications**
 - 14.1 Applications**
 - 7/2024/4036 Part of Stable Block, Harecroft Hall, Gosforth** – change of use from Holiday Let to Local Occupancy
 - 7/2024/4033 Roundstone Lodge, Wellington** – variation of conditions 1 and 2 (plans) of pp 7/2017/4078 re landscaping
 - 14.2 Decisions**
 - 7/2024/4006 Lion & Lamb, Gosforth** – removal of condition 2 of pp 7/2002/4095 re access and parking – **Granted**
 - 7/2024/4015 Former Gym and Stables, Harecroft Hall, Gosforth** – amend of internal layout (pp 7/2023/4086) - **Granted**
 - 14.3 Other planning matters**
- 15. Financial Records**
 - 15.1** To receive and note the Annual Internal Audit report 2023-24
 - 15.2** To approve and sign the Annual Governance Statement 2023-24
 - 15.3** To approve and sign the Accounting Statement 2023-24
 - 15.4** To receive the bank reconciliation statement as at 30th April 2024.
 - 15.5** To approve payments detailed on the schedule of payments for approval.
- 16. Geological Disposal Facility**
- 17. Car Park and Public Toilets**
- 18. Playground**
- 19. Public Hall**
- 20. NDA Properties**
- 21. Parish Plan**
- 22. Correspondence & Communications**
- 23. Meetings**

To receive reports from Councillors who attended meetings on behalf of the Parish Council.
- 26. Councillor Matters**

An opportunity for Councillors to raise minor matters, not on this agenda, on behalf of residents.
- 27. Date of the next meeting**

To confirm the date of the next meeting scheduled for 12th June 2024.

Councillor Committee Appointments 2023-24

Finance Committee – Cllrs. Norman, Fussell, Unsworth and Atkinson

Village Care, Car Park & Toilets – Cllrs. Gray, Norman, Atkinson, Owen

Appointments to External Groups

Mid-Copeland Parish Partnership – *not currently meeting*

Sellafield Sites Liaison Group – Cllrs. Norman and Fussell

Sellafield SSG (WC SSG) – Cllr. Hutson and Fussell

3-Tier Meetings – Clerk to circulate correspondence

CALC meetings (as necessary) – Clerk to circulate correspondence

Appointment to Roles

Highways – Cllrs. Gray and Hutson

Footpaths – Cllr. Unsworth

Parish Communications – Cllrs. Unsworth, Gray and Hutson

Appointments to Trustees

Public Hall – Cllr. Fussell as Chair and Cllr. Atkinson

Playing Field – Cllrs. Fussell, Unsworth, Owen and Norman

Other Appointments

Library – Cllr. Unsworth